

## User Password/Passmark Issues

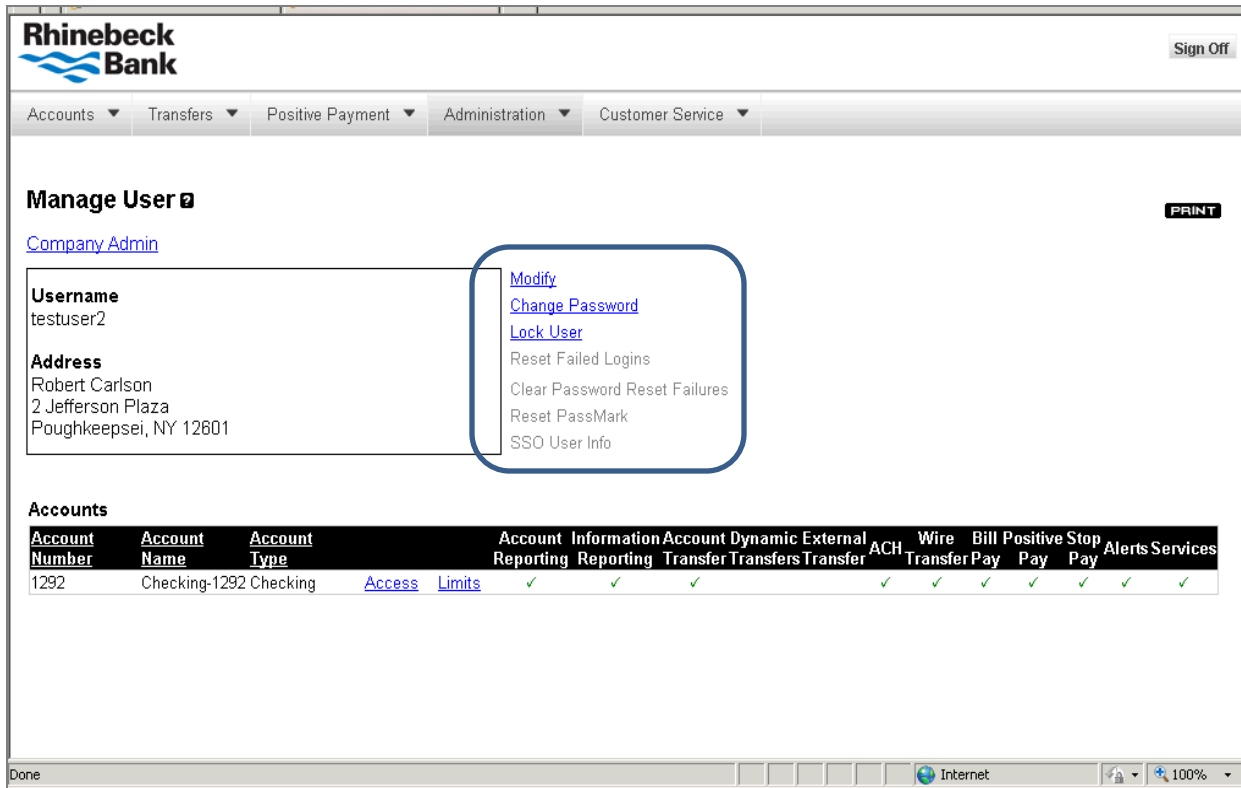
- From the Administration Menu Select the Company Admin Option
- Select View next to the appropriate user

**Users** [Create a New User](#)

<u>Username</u>	<u>Last Name</u>	<u>First Name</u>	<u>Administrator</u>	<u>Locked</u>	
testuser2	Carlson	Robert	No	No	<a href="#">View</a>
tommyj	User	tommy	Yes	No	<a href="#">View</a>

View next to the appropriate user

## User Password/Passmark Issues



**Manage User** PRINT

[Company Admin](#)

**Username**  
testuser2

**Address**  
Robert Carlson  
2 Jefferson Plaza  
Poughkeepsie, NY 12601

- [Modify](#)
- [Change Password](#)
- [Lock User](#)
- Reset Failed Logins
- Clear Password Reset Failures
- Reset PassMark
- SSO User Info

**Accounts**

Account Number	Account Name	Account Type	Account Reporting	Information Reporting	Account Dynamic Transfer	External Transfers	ACH Transfer	Wire Transfer	Bill Pay	Positive Pay	Stop Pay	Alerts	Services
1292	Checking-1292	Checking	<a href="#">Access</a>	<a href="#">Limits</a>	✓	✓	✓	✓	✓	✓	✓	✓	✓

All options available for selection will be hyperlinks:

**Modify** – update personal info. ie; address & telephone number

**Change Password** – change the users password

**Lock User** - lock the user from accessing Online Banking

**Reset Failed Logins** - reset invalid login attempts for user

**Clear Password Reset Failures** - this resets login attempts to zero for the forgotten password reset option

**Reset Passmark** – this deletes the PassMark for user & allows them to reestablish at next login

**SSO User Info:** For future use